



## Amherst - Equipment Hire Checklist & Return Sheet

<b>Hirer Name:</b>	Test Customer
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<p><b>Hirer Delivery Information:</b></p> <p>Test Customer - 20/03/2013 ref 3549</p> <p>Fred Bloggs Test Customer 23 Acacia Avenue London W1 3EW</p> <p><b>Tel:</b> 020 1234 5678</p> <p><b>Delivery &amp; Collect:</b> We send, cust return</p> <p><b>Date Out:</b> 20/03/2013</p> <p><b>Due Back Date:</b> 28/03/2013</p>	<p><b>Our address for returning the hired equipment is:</b></p> <p><b>Amherst Enterprises Limited</b> <b>70 Kingsgate Road</b> <b>Kilburn</b> <b>LONDON</b> <b>NW6 4TE</b></p> <p><b>Tel: 020 7328 9792 Fax: 020 7209 2704</b></p> <p><b>enquiries@amherst.co.uk</b></p> <p><b>www.walkie-talkie-hire.co.uk</b></p>
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### When you GET your hired equipment – please check it against this list

The list below is all of the items that you should have received – please check when you get it, that everything is present, and working OK. If anything is missing or faulty, let us know straight away.


Items hired		Qty returned	Comments
* 10 x Kirisun 4 watt UHF radios			
* 2 x Kirisun PT5200 multi charger units			
* 10 x Earpiece/microphones (in re-usable bags)			
* 5 x extra radio battery packs			
* 1 x Laminated walkie-talkie instruction sheet			

### When you RETURN your hired equipment – please check it against this list

When packing the equipment to be returned, please check that everything on this list has been packed up.

If anything has been lost, or broken, or is not working, or is missing and is to be returned later on, mention what has happened in the “Comments” column so we know what the situation is when we unpack the box.

Please note that the hired equipment is your responsibility until it is returned to us. Before returning the equipment, please make sure that EVERYTHING is present and packed correctly. Earpieces and headsets need to go back in the re-usable bags provided, to avoid their cables getting tangled up.

	<p><b>IT IS VERY IMPORTANT THAT YOU RETURN THIS PIECE OF PAPER ALONG WITH YOUR RADIOS ETC, OTHERWISE WE WILL NOT KNOW WHO THEY HAVE COME BACK FROM!</b></p>
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